



CHARTER TOWNSHIP OF WATERFORD

5200 Civic Center Dr. • Waterford, MI 48329

Phone 248-674-6238 • Fax 248-674-4097

Web Page www.twp.waterford.mi.us

Permit

#600 _____

APPLICATION FOR MECHANICAL PERMIT

1. JOB LOCATION

Name of Owner/Agent	Owners Phone	Has Building Permit been issued for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required
Address of Job Location 1		

2. APPLICANT INFORMATION

Indicate who is applicant: <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	License Number	Expiration Date	
Address	City	State/Zip	e-mail address:	
Telephone	Federal Employer ID Number	MESC Number	Workers Comp Insurance Carrier	

3. TYPE OF JOB

- ☐ Single Family: ☐ New ☐ Addition ☐ Alteration ☐ Pre-Manufactured Home Setup
☐ Commercial: ☐ New ☐ Addition ☐ Alteration ☐ Special Inspection

4. MECHANICAL PERMIT INFORMATION

Mechanical Permit fees for new residential single homes and condominium units shall be at a flat fee based on the total area of the structure. This fee shall cover all mechanical installations within the structure. Fees for additions, alterations, accessory structures and all commercial construction have a base fee plus itemized charges for specific work being performed. A Mechanical Permit is valid for a period of one year from the date of issuance. Applicant may request one six-month extension upon payment of the Mechanical Permit Extension fee. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any re-inspections of partially completed work require payment of a Special Inspection Fee. Any re-inspection fees assessed against a Mechanical Permit must be paid prior to scheduling subsequent inspections.

Cancellations and Refunds:

Base permit fees are non-refundable.

Permits cancelled within 3 months of issue with no work or inspections performed	80%
Permits cancelled within 6 months of issue with no work or inspections performed	50%
Permits cancelled within 1 year of issue with no work or inspections performed	25%
Permits cancelled after 1 year of issue with no work or inspections performed	0%
Permits cancelled after work has commenced or inspections performed	0%

5. PERMIT FEE TOTAL

Permit fee total, from page 2 of this application \$ _____

6. APPLICANT SIGNATURE

Section 23a of the State Construction Code Act of 1972, 1972PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subject to civil fines.

Signature of Licensee or Homeowner	Date
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7. HOMEOWNER AFFIDAVIT

I hereby certify that I am the homeowner and occupant of, or will, upon completion of the work and issuance of a Certificate of Occupancy, become the homeowner and occupancy of this residence and that I will personally install all piping, fittings and fixtures and perform all work required to comply with the applicable codes and ordinances as adopted by Waterford Township relative to this permit.

Signature of the Homeowner	Date
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New Single Family Residential:

Qty.	Description	Unit Price	Extension
	Less than 2000 sq. ft	195.00	
	2000 sq. ft. – 2499 sq. ft.	250.00	
	2500 sq. ft. – 2999 sq. ft.	305.00	
	3000 sq. ft. – 3499 sq. ft.	375.00	
	3500 sq. ft. and up	450.00	
	Apartments units, each	95.00	

Includes air conditioning?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Includes gas piping?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Includes fireplace?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Alterations, Additions and all Commercial Projects:

Quantity	Description	Unit Price	Extension
	Base Permit fee, include in itemized total	55.00	
	Furnace, each	40.00	
	Boiler, each	40.00	
	Water heater (if electric water heater is installed an Electrical Permit is also required)	10.00	
	Fireplace, wood stove, each	30.00	
	Chimney or chimney liner, each	40.00	
	Duct system or hot water heat piping	40.00	
	Gas piping outlet, each	10.00	
	Central air conditioning: (site plan and screening required New Install Y or N for new install)	30.00	
	Heat pump, pool heater or unit heater, each	30.00	
	HVAC unit (under 15 HP)	55.00	
	HVAC unit (15 to 50HP)	80.00	
	HVAC unit (over 50 HP)	95.00	
	Evaporating coil or Chilling tower	90.00	
	Exhaust fan (under 1500 CFM)	10.00	
	Exhaust fan (1500 to 10,000 CFM)	40.00	
	Exhaust fan (over 10,000 CFM)	80.00	
	Duct system (bid price under \$3000.00)	35.00	
	Duct system (\$3001.00-\$7999.00)	55.00	
	Duct system (\$8000.00 -\$10,999.00)	65.00	
	Duct system (\$11,000-\$15,000.00)	75.00	
	Duct system (each add'l. \$3000.00 over \$15,000.00)	25.00	
	Humidifier or Air Cleaner, each	35.00	
	Incinerators, crematories, each	40.00	
	Outside Woodburning Unit (site plan approved)	40.00	
	Include: approved site plan/ installation inst.		
	Fire suppression system	85.00	
	Hood suppression system, Type I or II	35.00	

Miscellaneous Fees

	Registration of Mechanical Contractor's License	15.00	
	Reinspection fees or partial inspection fees	65.00	
	Special inspections	65.00	
	Mechanical Permit extension fee	40.00	

Total \$ _____
Put this total in Section 5 on page 1